ANNUAL ACTIVITY REPORT
2016-2017

SOCIAL ACTION FORUM IRINJALAKUDA
Foster and strengthen community based organizations (CBOs)
Support the rights of each individual and family to live a dignified human life
Ensure people’s participation in the development process
Revive natural and organic agriculture aiming at food security, safe food and healthy living
Ensure better use of natural resources
Promote community based and institutionalized rehabilitation of drug addicted individuals and their families
Care for individuals who are differently abled through institutionalized rehabilitation
Promote an eco-friendly human existence
Empower individuals and families to be self-reliant for a better living
Initiate programs for women empowerment and child rights' protection
Strengthen human resource by promoting education skill development
Integrate and coordinate all the social and developmental activities within the diocese.
SAFI Organogram

CHAIRMAN

PRESIDENT

EXECUTIVE DIRECTOR

ASSOCIATE DIRECTORS

GOVERNING BODY MEMBERS

GENERAL BODY MEMBERS

LOCAL UNITS

ADMINISTRATIVE OFFICER

DEPARTMENTS

PROJECTS

ACCOUNTS

DOCUMENTATION

* NRM

* HID

SPECIAL EDUCATION

WELFARE

REHABILITATION

SOCIAL SECURITY

* Natural Resource Management

* Human and Institutional Development
### ARREAS OF INTERVENTION

- Institution Based Rehabilitation (IBR) and Community Based Rehabilitation (CBR) of differently able through two Special Schools (Ashanilyam Special School Kottanallor and Santhome Special School, Kodungallor) and Kripa Bhavan Residential Centre, for differently abled Kottanallor and 134 local units
- Women Empowerment through SHGs and JLGs by way of promotion of Agricultural farming and Kitchen Garden and strengthening of community based organizations
- Family Welfare & Housing
- Water conservation, Sanitation and Hygiene Promotion through KSRWSA Jalanidhi project
- Organic Agricultural Development
- Preservation of Natural Resources & Protection of Environment
- Education & Skill Development
- Health
- Disaster Management
- Conservation of Energy through promotion of Solar Water Heaters and solar lights

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### Running Programs at a Glance

- **Family Development program (FDP)** SAFP
- **Franciscan Family Apostolate (FFA)**
- **Empowerment of women through SHGs & JLGs**
- **Social mainstreaming of Spinster & Sidelined women**
- **Kitchen Waste Management & Protection of organic vegetable garden**
- **Jalanidhi project under KSRWSA in Ozhur Grama Panchayath in Malappuram District**
- **Prakruthy Mixed Farm School & Agricultural Nursery, Kottanellor**
- **Medi-Claim Insurance**
- **Sanjoy Madhur Micro Insurance Scheme**
- **Federal Ashwas Financial Literacy Centre**
- **Navachithanya Drug Awareness Counseling and Assistance Centre, Aloor**
- **Sanjoy Sadan Ayurvedic Integrated Rehabilitation Center for Addicts, Anandapuram**
- **Community Polytechnic – Skill Development Program for Women Empowerment**
- **CHAI -LF (For Physically and Mentally Challenged)**
- **Community Based Rehabilitation (CBR)**
- **Federal Ashwas Financial Literacy Centre**
- **Medi-Claim Insurance**
- **Sanjoy Madhur Micro Insurance Scheme**
- **Navachithanya Drug Awareness Counseling and Assistance Centre Aloor**
- **Sanjoy Sadan Ayurvedic Integrated Rehabilitation Center for Addicts – Anandapuram**
- **Promotion and protection of Child Rights**
- **Training for M SW/BSW Students as the part of their Block placement**
Governing Body Members of Social Action Forum Irinjalakuda 2015-17

Mar Pauly Kannookadan
Chairman

Msgr. Anto Thachil
President

U. J. Paulson, Ulken
Edakulam, Vice President

Fr. Jose Manjaly
Secretary

Fr. Varghese Konthuruthy
Associate Director

Fr. Binoy Kozhippatt
Associate Director

Fr. Shaju Peter Kachappilly
Associate Director

Sr. Dveena CMC
Assistant Secretary

V. Rev. Fr. Joy Kadambatt
Forane Vicar Irinjalakuda

Paul Ambooken
Poyya

K L Joseph, Kanjiraparambil
Kottanalloor

Fr. Davis Kachappilly
Kalioor

Wilson Payappan
Pariyaram

M. I. Thomas Malakaran
S Marancode

Varghese Mavely
Kalletumkara

C.I. Davis Chakkalakkal
Aripalam

I.D. Francis Master
Inchodiarkan, Karalam

T. M. Yohannan Master
Thekkethala Parappukara

Adv. M. J. Baby
Manikkathuparambil, Irinjalakuda

Fr. Pauly Kannockadan
Navachaithanya Aloor

Fr. Joseph Gopuram
Sanje sadan Anandaparam

Seby Kallaparambil
Mapranam

Mrs. Bindu Vincent
Edathiruthy
It is with immense delight and joy I send this message to Social Action Forum Irinjalakuda (SAFI) for its Annual Activity Report 2016-17.

SAFI completed its 38 years of dedicated service to the humanity during this report period. Being the social wing of Diocese of Irinjalakuda for development and Justice, the number of people benefitted out of its service is countless. Whether it is pure charity, participatory livelihood, housing, sanitation, educational assistance, insurance or human empowerment process, SAFI was always stood for the weaker section of the society and I am sure it will continue its drive to achieve excellence in the field of social work for our society. I am given to understand SAFI continue its work through the year of reconciliation before the Ruby Jubilee of the Diocese to eradicate the sufferings of the poor with its innovative programs for the rural development, strengthening of the Differently abled children, women empowerment, environmental protection with the support from the Government Departments, Local Bodies and the well wishers.

I take this opportunity to appreciate and congratulate all the supporters, well wishers and beneficiaries of Social Action Forum Irinjalakuda, Staff members, Volunteers and Directors for the wholehearted service to the humanity as a whole.

Invoking the blessing of Lord Jesus Christ upon all of you and your endeavours.
I am happy to see that Social Action Forum Irinjalakuda publishes its 38th Annual Activity Report enlightening the activities of another successful year of selfless effort in the integral development of our society. It is a fact that as a Charitable Society ever since its inception, Social Action Forum Irinjalakuda, remained instrumental to many uplifting and developmental activities with a view to improve the living condition of the poor people irrespective of caste and creed. Surely it brings so deep solace in the service to God and humanity. I take this opportunity to congratulate the entire team of SAFI for its excellent and meritorious services rendered to the deserving people of our society. I am sure that Social Action Forum Irinjalakuda would be able to achieve its goals by focusing on the prime objectives that are being aimed at and I wish all success for its developmental endeavors.

With Prayerful wishes

Msgr. Anto Thachil
President, Social Action Forum

26-05-2017
Irinjalakuda
IN MEMORIAM

MAR JAMES PAZHAYATTIL
First Bishop of Thiruvalla Diocese who went to heavenly abode on 10-07-2016
Social Action Forum Irinjalakuda has successfully passed through one more blissful year with many developmental initiatives and activities. It is my privilege to present the annual activity report of Social Action Forum, the official social development organization of the Diocese of Irinjalakuda, for the year 2016-'17. I am sure SAFI as a team was able to address various issues that challenged our society by implementing programs for the emancipation and uplift of the weaker sections, particularly the social inclusion and integral development of persons with disabilities. Amidst so many programs we implemented this reporting year, the Ashakiranam Cancer Care Project in collaboration with Caritas India, the social wing of the Catholic Bishops’ Conference of India is worth mentioning. Another great achievement was the completion of the new Multi-storied building for Santhome Special School Kodungallur and its Blessing and Inauguration by our beloved Bishops Mar Pauly Kannookadan and Mar James Pazhayattil of Venerable memory. We do really acknowledge that SAFI is not a mere project implementing agency but we are providing the love and concern of a living God through our activities.

It is also the time for expressing warmest appreciation and gratitude. I take this opportunity to express my deep gratitude to Mar Pauly Kannookadan, Chairman, V. Rev. Msgr. Anto Thachil, President for their valuable guidance and patronage. I am also grateful to my Associate Directors Rev. Fr. Varghese Konthuruthy, Rev. Fr. Binoy Kozhipatt, Rev. Fr. Shaju Peter Kachapilly for their constant support in all the endeavors of SAFI. I am sure that the great support given by the Governing Body, the members of the General Body, Staff, Stakeholders and benefactors was always the strength to go forward without which all our activities would still be only a dream. I revere the God Almighty who had showered His immense blessings to render all these services to you all; invoking His further blessings, I remain.

Thankfully,

Fr. Jose Manjaly
Executive Director
ORGANIZATIONAL TIME LINE

18-10-1978 Msgr. G.T. Thekkekkara was appointed as Ist Director
07-07-79 General body of Social Action was constituted
02-05-80 Inaguration of Social Forum Kuries
16-05-82 Registration in Ministry of Foreign Affairs (Reg. No. 052900055)
01-08-82 Fr. Paul Elamunnappuzha was appointed as IInd Director
18-08-83 Registration of Social Action as Charitable Society (Reg. No. 166/83)
23-01-84 Social Action Office at Pastoral Centre, Irinjalakuda
19-03-85 Blessing of Sanjo I.T.C, Ashtamichira
10-03-86 Sale Tax exemption C.S.T. 25166554 K.G.S.T. 25161554
09-07-86 Registration under Factory Act No. IJK. 255
14-10-86 S.S.I. Registration No. 0905470/86
08-06-87 Social Action Office is shifted to 1st floor of Pastoral Centre
16-07-89 Fr. Sebastian Ezhekadan was appointed as IIIrd Director
19-03-91 Inaguration of Navachaithanya, Aloor
11-07-92 Social Action Electronics Unit handed over to Forum
for Social Action (Reg. No. 235/92)
10-09-94 Inaguration of Sanjo Sadan, Anandapuram
17-06-95 Social Action Office was shifted to Social Forum building
17-01-96 Fr. Joy Kadambatt was appointed as IVth Director
01-08-97 Income Tax exemption U/S 80 No. 17A/Tech/Inst/S9/88-89
04-07-98 Inaguration of Ashanilayam Special School, Kottanellur
23-12-99 Income Tax Permanent Account Number (Pan) No. AABTS 2458 P
28-06-01 Fr. Wilson Erathara was appointed as Vth Director
10-09-02 Blessing of Kripabhavan Residence at Ashanilayam Kottanellur
17-02-04 Inaguration of Prakruthi-Centre for Research and Training in Organic Farming
18-04-05 Silver Jubilee Celebrations
20-04-05 Inaguration of Vocational Training Centre at Ashanilayam, Kottanellur
07-05-05 Govt. recognized Prakurthi, Kottanellur as District level Nursery (Under AEZ) Go No. 9801/03 (15B)
27-06-05 Registration of Ashanilayam Speical School, Kottanellur under PWD Act by the State
21-12-05 Prakruthi, Kottanelloor promoted as Govt. Licenced Agricultural Nursery LIC No.27/21-12-05
18-01-06 Fr. Jose Palatty was appointed as VIth Director
15-01-07 Blessing of ‘Sannidhi’ Prayer room at SAFI
17-12-09 Inaguration of Dairy Farm at Prakruthi, Kottanellur
12-08-10 Fr. Antony Mukkattukarakaran was appointed as VIth Director
03-10-11 Launching WINGS Project (Job Oriented Coaching Classes.
08-03-12 Prakruthi, Kottanelloor, Promoted as Mixed Farm School
Order No. D371D371/2012 ESTD 2011-2012 DAHO - TCR - 08-03-2012
11-07-13 Fr. Jose Manjaly was appointed as VIIth Director
30-01-14 Fr. Binoy Kozhippatt was appointed as Associate Director
21-04-14 Blessing & Inaguration of Santhome Special School, Edamukku, Kodungallur
10-09-14 Inaguration of Ruby Jubilee Housing Project
16-11-15 Registration of Santhome Special School, Kodungallur under PWD Act by the State Govt.
04-05-16 Community Polytechnic – Skill Development Program for Women Empowerment started
at Sanjo ITC, Ashtamichira
31-05-16 Blessing and Inaguration of the new Building of Santhome Special School, Kodungallur
19-01-17 Fr. Varghese Konthuruth was appointed as Associate Director
19-01-17 Fr. Shaju Peter Kachappilly was appointed as Associate Director
Introduction

Social Action Forum plays an important role for the integral development of the marginalized and the poor. Social Action Forum in collaboration with SAFPI undertakes various activities for the development of the families which are financially and socially backward and try to bring them to the mainstream of the society.

With the support of SAFPI 359 families are being provided with financial assistance and other developmental activities. By this these families progress and achieve the goal put forward by SAFPI. The family members are motivated through regular regional as well as central level meetings. The most effective way of intervention is the regular monitoring visits by the animators. Under FDP the families get Rs. 900/- each as monthly assistance. In the year 2016-2017 we could distribute a total of Rs. 46,24,875 were given to the beneficiaries. The financial assistance is utilized to improve the living conditions of the families. (eg: house construction, income generating programs, medical treatment etc). A special thrust is given to the human resource development by supporting for primary education as well as professional education of the children of the families. The living condition of the house was very poor. So they were encouraged to make use of the grant available for panchayath for house construction. The family was able to complete the construction of the house with the panchayath grant and amount got from other sources.

Strategies adopted for realization

- Guidance and Motivation
- EDP Training
- Family Counseling
- Regional Gatherings
- Empowering Families Through CBOs
- Monitoring through house visits
Success Story

Centre : Pazhukara
Start Date : January 2014

Daisy Johnson belongs to Pazhukara centre in Mala village. At the selection time the family was struggling hard. She is a heart patient and her husband’s health was very weak. They have no house, sanitary latrine and drinking water facility. To depend on others for our own primary needs this is grievous. She was in despair and no hope about future. As a result the children feel some insecurity. Due to the financial crisis she can’t continue the medicine and daily expenses of family which leads to a depressive mind. Through the family visit of animator gave counseling and motivation which helps to make an inspiration to think in a positive way.

Firstly she tried to find a job and she applied for a work in local panchayath Jalanidhi project and got it. As a part of this job she takes a senses and the interaction with public raise her confidence. Besides this she started tailoring with the support of SAFP and she earns a little income. Her husband also takes treatment and his health condition improved which helps to go regular job. They had four cents of land which she got from her parents. We gave guidelines and she contacts the PRI member. Daisy belongs to general category and it was a problem but PRI member take special interest and sanctioned grant. Now she is doing varieties of IGPs like different types chicks, Rabbits, Dove, Fish rearing by taking panchayath pond for lease and tailoring. Through the central level meeting and regional level meeting helped her to improve knowledge. Her financial level improves and social status also increases. She was a candidate in the last panchayath election and failed for just 2 votes. Now she is the area coordinator of Jalanidhi project, ADS in panchayath, member in parish level organizations and the self help group office bearer. She told “If I am not a member in SAFP family my life may be spoiled within four walls of that rental house. My mind was polluted with negative thoughts about life but now I know attitudes can change our life. My present life is a good example for that. I am very happy in my life so I am trying to spend my time for others also.” Her children are studying very well and she express her sincere thanks to SAFP for allow her to become a member in SAFP family.

Co-Ordinator : Mrs. Sainsy Thomas, Animators : Mrs. Lisa Benson, Mrs. Shiny Jose, Mrs. Jancy Varghese

FRANCISCAN FAMILY APOSTOLATE

Franciscan Family Apostolate is a family support program to help the selected families in their needs. This program going on since the very inception of SAFI pertains to adopting families in extreme poverty, Difficulties, severe disabilities and poor health conditions for continuous monetary help as per prefixed schedules (monthly, quarterly, etc.). This project is supported by sponsors from Canada, Australia and USA who sent nominal, but valuable amounts at regular intervals. The financial assistance given is used mainly for income generating programs (IGP) medical treatment, education of children, marriage of daughters, maintenance or construction of houses and other necessities of life. At present there 102 families as beneficiaries for this program. In the reporting year Rs. 8,87,464/- have been distributed to the beneficiaries. SAFI as well as the beneficiaries are grateful to the sponsors and others who support this project.

Co-Ordinator : Mrs. Baby Joy
The Department of Human and Institutional Development (HID) plays an important role in the integral and sustainable development of human potentialities of the operational area of SAFI, especially under the Diocese of Irinjalakuda, in its fullness through a process of empowerment like socio-political, psychological, cultural and economical as well as the development of various institutions and community-based institutions established for the welfare of the individuals and the whole society. The objectives of the Department are: 1) to enhance human capacity for attitude, integrity, competence and orientation to its full potential. 2) to develop, strengthen and augment aspirations of empowerment and self-reliance in women in order to attain gender equity. 3) To develop strong relationships within families for social enrichment.

The major initiatives of this department are as follows:

### Community Based Organizations

Decentralization process at State and Central Govt. Level has provided space for the Community Based Organizations to plan, develop, implement, monitor, and evaluate local development projects.

### Village Social Action Units

The most of the activities of SAFI are co-ordinated through Social Action Units 134 in Numbers, democratically constituted organizations based at parish level, which functions at grass root level i.e., village level. They act as a facilitator in planning, executing and monitoring projects of various departments of Social Action. SAFI works through these 134 social Action units which are lead by the Parish priests as the Director and supported by the co-ordinator and the executive. The co-ordinator represents the Social Action Unit in the General Body of SAFI. These units undertake welfare activities as well as developmental initiatives on their own strength.

An Eye disease Detection Camp was organized at St John's Forane Church Jyothi Parish hall, Parappukara, in association with Parappukara Social Action Unit. V.Rev. Fr. John Kavalakatt (Parappukara Forane Vicar) presided over the meeting. Fr Jose Manjaly (Executive Director SAFI) inaugurated the function. Introductory Talk was done by Mr. Deepak Thathinath (Sonal Manager, Ahalya Eye Hospital). Mrs. Reena Francis (Ward member), Mr. Shaju Pudusser (Parappukara Social Action Unit secretary), Mr. Shaju Chirayath (Forane Church Trustee) felicitated. 252 persons participated.
When woman moves, Family moves; when Family moves, the Nation moves. Jawaharlal Nehru

The major goal of Self Help Groups (SHGs) is to empower the community by empowering women and thereby motivate them to contribute their mite for the development of the society. Women self help groups are valuable instruments in capacitating women in their personal, family, social, economic, political spheres of their lives. Usually the strength of every SHG is 15 to 20 women members residing in the same locality. In other words it is a neighborhood fraternity, where they share common interests and explore ways and means to improve their own life situations along with growth of the community as a whole which has a president, secretary and treasurer elected democratically. SAFI made a shift change from charity approach to development and right based approach through participation and empowerment from onwards 2000. Initially in 2004 SAFI formed women Self Help Groups only; but later men SHGs were also been formed. There are at present 370 women Self Help Groups and 20 men SHGs named ‘Gramasree’.

Main activities and programs organized:

- **International Women’s Day Observation:** In the reporting year World Women’s day was observed and celebrated at the diocesan level on March 8th at Social Forum Auditorium. The Program started at 10.30 a.m. Rev. Fr. Jose Manjaly, Executive Director presided over the function. Mrs Deepa S Pilla (District Manager NABARD) gave out the women’s Day Message. Mrs. Jancy Varghese (Best Social Field worker Award winner given by KSSF Kottayam) was honored at the function by Bank of India CPC Senior Manager Mrs. Maneesha Joby. Fr. Binoy kozhippatt (Associate Director SAFI) welcomed and Fr. Varghese Konthuruthy (Associate Director SAFI) thanked all. Mrs Jessy Johnson (Gramasree Diocesan leader), felicitated. Mrs Bindhu Vincent Valliyaveettil Edathiruthy was elected as Gramasree Diocesan leader. The auditing of the Books of Accounts of the SHGs for the period 2015-16 was held at various centres.

- **Gathering of family members of SHGs & JLGs**
  For the promotion of the integral development, empowerment and unity among the family members, gatherings and Anniversary Celebrations are organized at the house premises of the SHG & JLG members. Variety sports & stage programs used to be conducted by family members, which will enrich their personal, family, social economic, political spheres of their lives. Certificates, cash awards and mementos are distributed for the winners and students who stand prominently.

- **Income Generating Projects:** Almost all the Self Help Groups undertake various micro projects for their economic stability. Major activities are cultivation of paddy, Plantain, vegetables, spices, cattle rearing, trading of food materials, readymade garments selling, handy craft items. MEDP Training program was conducted for 2 groups. It is a pleasure to note that sales of readymade garments by the SHG and JLG members during the Onam season in the reporting year, was a success. Direct selling of self cultivated vegetable and chips and seasonal income Generating Programs such as Cake making in Christmas time done by certain SHGs and JLGs are exemplary.
Joint Liability Groups (JLGs)

From 2014 onwards joint Liability Groups were formed from the existing SHG members. JLGs comprising of 4 to 10 members were formed for the integral development, the financial stability and social and cultural development of the members. In the reporting year 67 JLGs were formed and 341 JLGs were renewed; total comes 408 JLGs. The objective of the formation of JLGs is achieved by engaging in the income Generating activities including agriculture which is mainly funded by Bank of India through NABARD. Bank loans were made available to JLGs on the recommendation by SAFI. During the year, Bank of India through NABARD has distributed Twelve crore Twenty four lakhs rupees as loan to these selected 408 JLGs for agricultural purposes.

The objectives of the formation of JLGs is achieved by engaging in the income Generating activities including agriculture which is mainly funded by Bank of India through NABARD. Bank loans were made available to JLGs on the recommendation by SAFI. During the year, Bank of India through NABARD has distributed Twelve crore Twenty four lakhs rupees as loan to these selected 408 JLGs for agricultural purposes.

The federative structure of Self Help Groups is noteworthy to mention here. Leadership on different levels is promoted. The election of the Gramasree SHG unit leaders at 91 parishes were completed. 10 federation leaders have been elected. The Federation leaders elected are: - Ambazhakad - Mrs. Simi Davis, Malal - Mrs. Rosy Thomas, Chalakudy - Mrs Sucy Suni, Edathiruthy - Mrs. Bindu Vincent, Kuttikad - Mrs. Liji John, Parappukara - Mrs. Helen Paulson, Kodakara- Mrs. Bindhu Roy, Kalparambu - Mrs. Rani Shajjan, Puthenchira - Mrs. Daisy Joy and Irinjalakuda – Mrs. Sini Benny. The activities and the progress of the members of SHGs are evaluated by Social Action animators by visiting SHGs.

Gramasree JLG Leaders Meet 2017:

In order to enhance the leadership quality of women leaders, meeting of JLG leaders was conducted, naming Gramasree JLG Leaders Meet 2017 on February 7 at Cathedral Parish Hall where 435 women leaders took part. Rev Fr. Jose Manjaly (Executive Director) did welcome speech. Mar Pauly Kannookadan, Bishop of Irinjalakuda Diocese and our Chairman presided over the meeting and Mr. A B Vijayakumar, Zonal Manager, Bank of India inaugurated the function. Mrs. Deepa S Pillai DDM NABARD in her keynote address stress the need for strengthening women. Mr. R.R.Kanakambaran, Lead Bank Manager Thrissur and Mrs. Maneesha Joby (Senior Manager, CPC, Bank of India) felicitated. Awareness classes were conducted by Mr. Anand (Bank of India), Mr. Peter Thettayil (Andhyodhaya), Mr Aju Mathew (LIC of India), concentrating on the subject, Digital Banking, Solar Energy, Aam Admi Beema Yojana, Life Insurance Corporation of India and the insurance policies respectively. Fr. Varghese Konthuruthy (Associate Director) made vote of Thanks.

Farm Clubs:

With a view to promote agriculture development, Farm Clubs or SHGs for men were formed. At present 20 farm clubs are active promoting agriculture among its members as well as undertake group farming with the help of NABARD and banks. These farm clubs propagate and promote organic farming by following organic farming methods and by organizing village markets where people can buy and sell chemical free vegetables at competitive prices.

Solar Water Heater Project:

With relevance of energy protection and conservation and reduce climate change, SAFI in association with M/S Alternate Energy Corporation (AECO) Angamaly, a subsidiary of the Andhyodhaya, Angamaly, introduced Water Heater Project under Clean Energy Promotion Program (CEPP) through distribution of quality solar water heaters at competitive prices in different capacity of tank in liters 100, 150, 200, 300 & 500. The project is implemented mainly through local Social Action Units during the period March 1st 2017 to February 28, 2018. One day training was conducted on 03-03-2017 at Social Forum Conference Hall to the selected 17 co-ordinators, staff of SAFI and Directors, by Sri. Peter Thettayil (Executive Director, Andhyodhaya Angamaly), the subject being Energy Crisis and the solutions. Demonstrations of different category of Water Heaters were done.
Social Action forum took a great initiative with Kerala Social Service Forum, Kottayam to empower the Spinsters through Self help groups. Human resource is the real strength. So this project mainly focused on development of human resource through Service oriented Human Resource trainings.

Service oriented Human Resource Development training
Through this project we trained the spinsters to develop their innate potentialities and to utilise the natural resources as a valuable product.

Preservation of Natural Resources and production of fresh fruit drinks
We organised two days workshop on fresh fruit drinks at Karanchira and Avittathur for Prathibha, Thanima and Angel SHG of spinsters. Devika teacher trained them to prepare the squash from the natural resources and also to do it as income generating. She conducted the class with practical sessions and gave notes to clarify their doubts. They prepared hibiscus (chembarathy), mango, ginger, orange and kamias juice. Most of them are more interested to do this easy and healthy method. The training was highly appreciated by the participants and interested to do so.

Jackfruit Products
We energised spinsters to utilise their ability and natural resources as an Income Generating programme. A comprehensive course is designed for the processing of food items by giving thrust to process the locally available fruits particularly Jackfruit which is abundant in Kerala. This course is also intended to give training to those people engaged in the production of food items by giving both theoretical and practical know how in the production of squashes, jelly, halwa, cutlet, mixture and other allied items. We conducted one day workshop at Karanchira under the leadership of Devika teacher. Jack fruit is a seasonal fruit with varieties of ingredients and medicinal qualities But the people are not aware about this and not ready to enjoy these resource in our nearest.

Seed Money for Income Generating Programme
We gave support to the spinsters at Karanchira, Karalamand Avittathur to earn income for their lively hood. Small support from the part of Social Action Forum Irinjalakuda motivates them to make squash and other products for sale. Now they are preparing food items and sale Naruneedi syrup, Nelliya syrup and ginger squash. They sold harpic, lotion etc. for the needed. Some of them are tailors who work hard to earn income to support their families.

Co-ordinator – Sr. Diveena CMC

Annual Activity Report 2016-2017

2. SOCIAL MAINSTREAMING OF SPINSTERS AND SIDELINED WOMEN
TRAINING FOR BLOCK PLACEMENT STUDENTS

Training has been part of Social Action Forum to enhance the knowledge and create skilled persons. SAFI energized the new generation for Mastering social work with community based field practical. Block placement students from different colleges doing their field work through much interest and filled with innovative spirit. Orientation from the part of SAFI staff enriched them with the Agency profile.

<table>
<thead>
<tr>
<th>SL.NO</th>
<th>Name of the College</th>
<th>Course</th>
<th>No.of students</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Christ College Irinjalakuda</td>
<td>BSW MSW</td>
<td>22</td>
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<tr>
<td>2.</td>
<td>Don Bosco Arts &amp; Science College Kannur</td>
<td>MSW</td>
<td>2</td>
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<tr>
<td>3.</td>
<td>IGNO- De Paul Campus</td>
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<td>Mar Elias College Kottappady</td>
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<td>5.</td>
<td>St.Joseph’s College</td>
<td>MSW</td>
<td>1</td>
</tr>
<tr>
<td>6.</td>
<td>Holy Cross Institute of Management and Technology</td>
<td>MSW</td>
<td>4</td>
</tr>
<tr>
<td>7.</td>
<td>Brothers</td>
<td></td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>36</td>
</tr>
</tbody>
</table>

The students from Mar Elias College Kottappady organized an Eye camp at St.John Nepumcian Forane church at Parappukara in collaboration with Ahalya Foundation and Parappukara Social Action unit on 6th December 2016. 250 members attended the camp and rendered information and treatment through consultation. The camp was inaugurated by Rev. Fr. Jose Manjaly Executive Director, SAFI. With the full participation of the community and Gramasree members they made it as success.

People have remarkable capabilities to overcome crisis using their own inner resources with support of the skilled persons. The trainees empowered the people with their theoretical knowledge through different programs. They conducted classes on Anger Management, cancer and AIDS awareness program for the SHG members. A survey conducted on cancer identification at Oorakam Xth ward of Muriyad Grama Panchayath.

Co-ordinator- Sr. Diveena CMC
Economical backwardness and lack of motivation and poverty are the main hindrance for the children’s proper education. They are often forced to discontinue their study and to work in the field to substantiate the financial crisis of the family or to help in traditional family based occupations. This phenomenon is widely seen in rural areas where people are faced with inadequate livelihood opportunities. SAFI has been involving since 1980 to bring about a change in the educational status by the implementation of various activities for the benefit of the poor children.

SAFI’s basic objective is to create a conducive surrounding for children where in they can attain physical and mental growth for holistic development. It aims to support academically brilliant students from lower stratum of our society to attain higher professional education. It also envisages developing innate talents in children and imparting job oriented trainings to students and youth

**Professional Education** - SAFI launched “Professional Education Scholarship Scheme” in 1997 and continues this scheme through providing professional educational support to over 600 students belonging to the economically backward families. During the academic year 2016-2017, a sum of Rs. 6,80,000/- has been provided to support 136 students who had been selected for professional education.

**Free Entrance Coaching** – With a sincere desire to create professionals SAFI is providing free entrance coaching to 25 students from economically poor families every year at the institutes of Professor P C Thomas. Social Action Forum Irinjalakuda is extremely thankful to Professor P C Thomas for his social concern in providing opportunities to deserving brilliant students to professionalism.

Co-ordinator - Mrs. Baby Joy
1. Asinanilayam Kottanellur - Special School for Mentally Challenged

The special school started in 1998 and provides self help skills, activities of daily living, horticulture therapy and vocational training in addition to elementary education. The special school Asinanilayam has been registered with the General Education Department of Government of Kerala (No 555/2017 dated 01-03-2017) under the Persons With Disabilities Act. The school is being visited and guided by the AEO of Mala periodically. A total of 83 children who are differently abled are being cared through 13 qualified and experienced special teachers and non teaching staff of the special school.

From the very beginning of the special school, the service is rendered by Nirmala Dasi Sisters. Rev. Sr. Beena Vazhappilly, the Principal of Asinanilayam Special School, won the “Best Special School Principal Award” for rendering excellent services in the integral development of differently abled children in Asinanilayam Special School and for her excellent performance in managing the students with love and affection. Rev Sr. Beena Vazhappilly, Sr. Mary Athirakulangara and Sr. Shiny Porathookaran, the special teachers who had transferred were given sent off during the PTA meeting held on the reopening day and presided over by Fr Jose Manjaly, Director Asinanilayam. Rev. Sr. Rosamma Chirapurath, who took over the charge of the Principal of the Asinanilayam Special School, Sr. Thressiama Madathipurath, & Sr. Remya Chruvilayil as special teachers and the newly admitted students were given warm welcome.

The differently abled children of Asinanilayam Special School under their Horticulture therapy being the part of their syllabus and with the cooperation from the Prakruthi Agriculture Nursery, had arranged their vegetable cultivation like Ladies Finger, Bingil, Green Chilly, Biter gad, Tomato, Pumpkin etc. The vegetable harvesting of these vegetable were arranged on the eve of ‘Children’s Day’. The School arranged a special children’s rally. The function was inaugurated by Fr Jose Manjaly, Director Asinanilayam in the presence of its PTA members. Asinanilayam Special School celebrated Onam on 09-09-2016. While Sri C K Rajan, AEO Mala, inaugurated the function, Fr Jose Manjaly, Director Ashanilayam presided over the meeting. All students with parents actively participated in the function with colourful cultural programs and famous ‘Thiruvathirakalil’. Similarly the Special School celebrated its Christmas on 23-12-2016 with several cultural programs. Ashanilayam students and teachers enjoyed one day exposure trip to ‘Silver storm Park at Athirappilly.

Asinanilayam Special School Celebrated its 19th Annual Day on 22-02-2017. Mar Pauly Knookadan, Bishop of Diocese of Irinjalakuda inaugurated the function. Msgr. Anto Thachil, Social Action Forum President presided over the meeting. Sri C K Rajan, AEO Mala addressed the audience. Smt. Indhira Thilakan, President of Velukkara-Gramapanchayath felicitated. Rev Sr. Rosamma Chirapurath presented the Report. Rev. Sr. Liza Rose SNDS, General Councilor of Nirmala Dasi Sisters offered benedictory talk followed by felicitations by distinguished guests including Rev Fr Vibin Chirayil, Assistant Parish Priest of Kottanellur. Mar Pauly Knookadan, Bishop, Diocese of Irinjalakuda gave away the prizes to the winners. The colourful and cultural programs by our special students impressed the audience and accomplished the show.
2. Kripabhavan- Residential Centre for Mentally Challenged, Kottanellur:
This institution takes care of 18 children to provide “In House” training. All the children are provided with an atmosphere similar to their own home for their integral development by providing activities for daily living including behaviour modification, skill development, communication skills by which these children are capable to live in a dignified way at home and in the society. The Officials from Vellangallur Block ICDS and District Social Justice office often visit this Residential Centre. The 14th Home Day of Kripabhavan was celebrated along with 119th Day of Demise of our beloved Founder Mar James Pazhayattil and 19th Death Anniversary of Mr Varuthunny Vadakkan, the prime donor of Kripabhavan was celebrated on 7th November 2016. The day was devoted by offering Holy Mass & Special prayers by Bishop Mar Pauly Kannookadan. All our Benefactors, Rev. Fathers and Sisters, well wishers, neighbours and friends attended the function.

3. Santhome Special School – Kodungallur - SAFI has established a full-fledged special school namely Santhome Special School at Edamukku, Kodungallur, in 2014. This special school started for the integral development and care of differently abled children residing in and around Kodungallur Municipality and adjacent Grama Panchayaths. The land for the special school was provided by the Diocese of Irinjalakuda. The school started functioning in the existing and renovated building since academic year 2014. A new school building has been built up with all amenities required for the special education of children with mental disabilities and the Santhome Special School is now functioning with 64 CWDs & 11 well qualified and experienced staff. The special school will run by the congregation of the sisters of St. John of St Mark, Indore Providence. Santhome special school has been registered with State Government (Reg. No 1009/2015). The special school has also received grant in aid from the State Government of Kerala in 2017.

Santhome special school celebrated ONAM on 09-09-2016. Smt. V P Sambavi, A E O Kodungallur inaugurated the celebration. Fr Binoy Kozhippatt, Director Santhome Special School presided over the meeting. Principal, Rev. Sr. Anjaly SJSM, welcomed all. Smt. V R Selma, Ward Counselor, Superior Sr. Freddy SJSM, PTA Representative Sr. K M Sanjoy felicitated the function. Smt. Neenu thanked all distinguished guests and audience. All students of Santhome special school Santhome and their parents participated in the colourful cultural programs and special “Onasadhya”. Santhome students and teachers enjoyed one day exposure trip to “Silver storm Park at Athirappilly. Santhome special school celebrated its 3rd Anniversary on 28th March 2017. Fr Binoy Kozhippatt welcomed distinguished personalities and audience. Social Action Forum President, Msgr Anto Thachil presided over the meeting. The function was inaugurated by the Kodungallur Municipal Chairman Sri Vipin Chandran. Fr Jose Manjaly graced the gathering. The Special School Principal Sr. Sini SJSM presented the report. Ward Counselor Smt. V R Selma & St Joseph’s Convent Superior Rev. Sr. Freddy SJSM felicitated the function followed by colourful cultural programs by the special students. The function came to an end with thanks by Ms. Icy.

National Trust - Social Action Forum Irinjalakuda has submitted online application for renewal of existing registration No.130217231931022/ MR/CP/AUTISM/ MD dated 05-03-2012 with National Trust under section 12 (4) of its registration act.

Co-ordinator - E.J. Jose
The universe is bound by the laws of nature. When man ignores these laws and exploits the nature, his existence becomes dangerous. Agriculture is the life-breath of humanity and the human civilization is founded on agriculture. The world does not have sustainability without agriculture. Our life, our culture and our ethos are invariably related to agriculture. So agriculture development is inevitable in human development.

Natural Resource Management is an area where SAFI makes a significant intervention. SAFI, when planning policies and programs, takes into account the climate, soils, water, vegetation and organisms to attain the sustainability by balancing social (people and communities), economic (money and jobs) and environmental (land, water, air and living things) factors to make sure that our children and grandchildren and the coming generations can equally benefit from the natural resources around us. Our social, economic and environmental wellbeing depends on the sustainable management of natural resources. And it is the responsibility of the present generation to leave a better natural environment for people in the future than what we have today and with this goal SAFI undertakes and implements various activities. It is with this purpose that Prakruthi - a centre for Research and Training in Organic farming was established by SAFI at Kottanelur in 2004.

Various activities undertaken:
- Govt. approved District level Mixed Farm School and Agri. Nursery
- Promotion of Organic farming by giving training to farmers and Farmers clubs
- Creating and keeping of Farming Models
- Produces different types of saplings of flower plants, vegetables, fruit bearing trees etc.
- Agro Clinic which functions every Saturdays
Annual Activity Report 2016-2017

- Library for farmers
- Awareness classes and training to students and farmers on environment friendly farming, Food Security, Waste management, layering, Grafting, Budding etc..
- Implementation of Horticulture therapy
- Arrange platform for the Gathering of Farmers (Karshakasangamam)
- Profitable Diary Farm (30 Cows) and cattle rearing centre
- Mother Plant Unit
- Availability of Medicinal (Herbal) Plants
- Model Goat Rearing Farm (80 Goats) & Rabbit Rearing Farm
- Model Vermi Compost Unit
- Bio-technology lab and tissue culture plants
- Promotion of Kitchen garden

Prakruthi Agriculture Nursery is committed to protect the nature and to promote agriculture without inflicting any harm to the environment, serving as a link between village farmers and Agricultural Dept. for introducing high end agricultural techniques.

Farm Manager – John Varoky
JALANIDHI

Jalanidhi is a World Bank assisted water supply and sanitation project for sustained delivery of adequate quantity of water and sanitation services in rural areas of Kerala. Kerala Rural Water Supply Sanitation Agency, in association with Ozhur Grama Panchayath and Social Action Forum Irinjalakuda (SAFI) is implementing ‘JALANIDHI’ Programe in Ozhur Grama Panchayath in Malappuram District. The Project is participatory in nature and ensures participation and involvement of local community in all phases of project design to execution. SAFI signed A2 Agreement with Ozhur Grama Panchayath started the project on 2nd July 2013 and opened the Project Implementation Office at Building No. 5/219-A, Near Ozhur Service Co-operative Bank, Churangara, P.O. Ozhur, Malappuram District - 676 313 (Phone: 0494-2584242) and started functioning with Team Leader and required human resources and other supporting establishments. In 18 GP Wards about 3234 families will directly benefit from this Jalanidihi Project.

ODF (Open Defecation Free) Scheme

The Government of India has introduced many schemes and drives to encourage more people to use latrines and to maintain our surroundings and cities neat and clean. Open Defecation Free (ODF) is an important initiative that comes under Swatch Bhrath Campaign of Government of India. As part of the scheme, Social Action Forum Irinjalakuda, the Supporting Organization that is implementing the Jalanidhi Project in the GP has constructed 90 toilets for households that did not have toilets. The total cost is Rs.13,86,000. With the completion of the scheme no household in the GP is left without latrines.

SLC General body Meeting

SLEC General Body meeting was held on 21st December 2016 at Pulparambu Krishibhavan hall at 10.30 with the aim of evaluating the progress of the Jalanidhi project. SLEC President Sri. Appukuttan Karuvarath presided over the function. Panchayath president Smt. Prajitha K V, respective ward members and Jalanidhi staffs were present.

World Water Day Celebration

As part of World Water Day, Social Action Forum, irinjalakuda conducted Essay Competition for school children on 21st March 2017 at Karingappara GUP School. The theme of essay competition was “JalamJeevante Aadharam” meaning -water is the source life. More than 60 children were participated in the competition. During the programme Jalanidhi Community Development Supervisor Mr. James John delivered a message on the need of water preservation. At the end of the programme, Panchayath President Smt. Prajitha K V distributed the prizes for the winners.

BG Registration Renewal

The renewal 32 Beneficiary Groups formed in 18 wards of Ozhur Grama Panchayath for the effective and smooth implementation of the project was completed by the end of December 2016.

Exposure visit

Social Action Forum, Irinjalakuda the Supporting Organization of Ozhur Grama Panchayath conducted an exposure visit for the newly elected GP ward members, SLEC, and GPLAC members to Nadathara Panchayath LWSS in
Thrissur which found successful in Jalanidhi phase I on 17th November 2016. It gave ample opportunity for the participants to realize the effectiveness and perfection of a community managed water scheme.

**Mobilization of Beneficiary Contribution and GP Contribution**
So far beneficiary groups have mobilized Rs. 74,00,000 for the project and Grama Panchayath has contributed Rs. 85,00,000.

**Work Progress**
Jalanidhi related works have made considerable progress about 67% of trenching and Pipe line work has already been completed. Within this past four years various issues related to the implementation of the scheme we had to face is being resolved amicably and the project is progressing in a satisfactory manner.

Co-Ordinator: Mrs. Jancy Anto
Health issues are always a matter of distress for all. It is of more concern or anxiety for everybody whether poor or rich, when there is hospitalization due to illness. The poor are more vulnerable in this case. Social Action Forum Irinjalakuda (SAFI) in collaboration with the United India Insurance Company Ltd., Thrippunithura, Cochin with different types insurance policies like General Insurance, Family Medicare policy, Uni Santhwana Insurance and Rural Women Package. Duration of all these insurance schemes is for one year renewable towards end of every year by paying the premium applicable to that year. Normally these insurance schemes are of very low premium that a common person can have happily. SAFI reaches out this Medi-claim Insurance to all the parishes under the Diocese of Irinjalakuda. It is worth to mention that a large number of our common man could take advantages of this Medi-claim insurance scheme introduced by SAFI. During the reporting period a total of 2490 members insured under the insurance scheme with a total premium of Rs. 39,21,632/-

SAFI in collaboration with New India Assurance Co. Ltd, Cochin, has introduced Mahila Suraksha Insurance Scheme. 3250 women are members have covered under this insurance policy.

An Overall view of 2016 policies

<table>
<thead>
<tr>
<th>Company</th>
<th>Policy</th>
<th>Total Premium</th>
<th>Members</th>
<th>Coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>United India Insurance Co. Ltd, Thrippunithura</td>
<td>General Insurance</td>
<td>3921632</td>
<td>2490</td>
<td>30,000</td>
</tr>
<tr>
<td></td>
<td>Family Medicare policy</td>
<td></td>
<td></td>
<td>1,00,000</td>
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<tr>
<td></td>
<td>Uni Santhwana Insurance A &amp; B</td>
<td></td>
<td></td>
<td>1,00,000 &amp; 50,000</td>
</tr>
<tr>
<td></td>
<td>Rural Women Package</td>
<td></td>
<td></td>
<td>50,000</td>
</tr>
<tr>
<td>New India Assurance Co.Ltd, Cochin</td>
<td>Mahila Suraksha Insurance</td>
<td>3,64,000</td>
<td>3250</td>
<td>3000</td>
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Year-wise Comparison

<table>
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</thead>
<tbody>
<tr>
<td>No. Of Families</td>
<td>8,042</td>
<td>3,375</td>
<td>2,803</td>
<td>2,839</td>
<td>2,678</td>
<td>2,490</td>
</tr>
<tr>
<td>No. Of Family Members</td>
<td>42,132</td>
<td>15,700</td>
<td>10,937</td>
<td>12,614</td>
<td>11,407</td>
<td>10,487</td>
</tr>
<tr>
<td>Premium Paid</td>
<td>29,06,613</td>
<td>30,93,622</td>
<td>32,01,973</td>
<td>33,78,367</td>
<td>36,58,146</td>
<td>39,21,632</td>
</tr>
<tr>
<td>Claim Settled</td>
<td>71,65,931</td>
<td>45,75,960</td>
<td>40,34,304</td>
<td>45,09,473</td>
<td>40,72,902</td>
<td>41,78,466</td>
</tr>
</tbody>
</table>

It is evident from the above year wise Comparison that the payment of insurances claim to policy holders are much more than the total insurance premium paid to the insurance company. SAFI extend our sincere thanks to the United India Insurance Co. Ltd, Thripunithura & New India Assurance Co. Ltd, Cochin in supporting the policy holders.

Co-ordinator: Mrs. Baby Joy

JEEVAN MADHUR MICRO INSURANCE SCHEME

Micro or community based insurance is a “mechanism that allows for pooling of resources to cover the costs of accidental happenings related events”. What distinguishes these ‘micro’ schemes from public or private-for-profit insurance is that the targeted community (the economically poor) is involved in defining the contribution level and collecting mechanisms and the content of the benefit package and in allocating the scheme’s financial resources.

The national policy of “Insurance for all” has been accepted as a viable challenge by SAFI. Therefore, implementation of this micro insurance scheme in collaboration with Life Insurance Corporation of India has been successfully launched at this Social Action Forum Irinjalakuda since 2008. Gramasree self help groups and local social action units are taking active participation in implementing the scheme.

SAFI successfully concentrated areas under 40 parishes within the diocese of Irinjalakuda. Over 2000 persons, who are within the age group of 18-60 and from a lower income group, have been protected under the cover of Jeevan Madhur Micro Insurance Scheme. It is optional for people under APL brackets. While the policy is optional from 5 to 15 years, the quarterly premium payable range is from Rs 250 to Rs 500 and the sum assured vary from Rs 5,000 to Rs 30,000. This policy covers benefits including cases of natural death, accidental death and permanent disabilities caused by accidents etc. In case no claim preferred during the period of policy, the sum assured will be refunded on maturity of the policy along with bonus accrued thereon.

If there is a death, surely there is a resurrection – we firmly believe it. Though one feels sad in the demise of a person, this scheme provides to a certain extend a bit of support and relief to the nominee of the deceased through the death claim. This year SAFI could assisted 2 families under death claims worth Rs 18240/-/- We thank LIC of India for their legitimate regards, support and protections to the Low Income Groups of our society.

Co-Ordinator - Mrs. Jancy Anto
Federal Ashwas Financial Literacy Centre, Irinjalakuda

Federal Ashwas Financial Literacy Centre, Irinjalakuda has been functioning since 15/11/2012 with the active support and participation of Social Action Forum, Irinjalakuda. The focus of Financial Literacy Campaign is to scale up financial literacy efforts through conduct of outdoor financial Literacy camps to facilitate financial inclusion through provision of two essentials, i.e., Financial Literacy and easy Financial Access. The objectives of this Centre are Financial Education services through face-to-face interaction as well as through other available media, including education on responsible borrowing, productive and early savings, imparting education on various financial products and services, formulate tentative debt management plans, etc. Other activities are popularizing social security schemes of Pradhan Manthri especially Insurance Schemes like Pradhan Manthri Suraksha Bhima Yojana and Jeevan Jyothi Bhima Yojana. Many camps were conducted on Digital Banking/Cashless Currency, Internet Banking, Mobile Banking, NEFT/RTGS cash transfer, POS Swiping Machines, E-Wallet, UPI, *99# in and around Irinjalakuda. During the financial year 2016-17, the Centre had conducted 103 Programmes and the beneficiaries participated in these meetings were 3613.

Counsellor: Joy K.P.
Ashakiranam – A cancer care project

Cancer a deadly menace affecting people world over for decades. Its pace and speed almost feel unstoppable despite of volume of studies and research. At present, only solace is as to how curtail its growth through different mode of medical therapies along with changing of our life styles.

Caritas India, the official developmental organization of Catholic Bishops Conference of India (CBCI) started an initiative to fight against cancer in partnership with diocesan social service societies in the year 2016. Accordingly, on May 4th 2016, directors of 11 social service societies came together at Kozhikode Bishop’s house and worked out different strategies to fight against this disease. Social service societies were divided into different clusters for easiness of moving this project. Thus, Trichur, Palaghat, Sultanpet & Irinjalakuda come under Trichur Cluster. Fr. Jose Manjaly, Executive Director of Social Action Forum Irinjalakuda took part in this meeting.

Trichur cluster of Ashakiranam project was launched on 16th September 2016 at Trichur Dolours Basilica hall. It was inaugurated by Shri V.S. Sunilkumar, Kerala State Agriculture Minister. Archbishop Mar Andrews Thazheth presided over the function. Irinjalakuda Bishop Mar Pauly Kannookadan delivered words of blessing. Delegates from Caritas India, directors of social service societies of Trichur, Palaghat, Irinjalakuda & Sultanpet spoke on this occasion. Altogether r 500 delegates participated. From SAFI 50 persons attended.

Irinjalakuda diocese level launching of Ashakiranam held on 18.02.2017 under the leadership of SAFI. Bishop Pauly Kannookadan inaugurated the function. The President of SAFI Msgr.Anto Thachil presided. Dr.V.R.Haridas from Caritas India delivered keynote address. Members from Pastoral council, Social Action unit Co-ordinators, Family unit office bearers, congregation heads, staffers from SAFI, altogether 164 persons participated in the meeting. Bishop and Dr.Haridas focused on preventative aspects of cancer disease while President of SAFI stressed for compassionate support to cancer patients and families. That day Bishop outlined plan of actions to support cancer affected families, one among them is to provide financial support to children of cancer patients for their higher studies.

Plan of Actions

- Cancer detection camps
- Help desk (guidance to patients for finding suitable medical centers)
- Exploring ways to financial support to children of cancer patients for their higher studies
- Insurance schemes to members of cancer affected families
- Promotion of organic farming + Planting of indigenous fruit variety seedlings in private lands.
- Awareness classes

On this day a plan of action for spearheading another programme named ‘Pradhan Mantri Suraksha Bima Yojana (PMSBY) inaugurated. Under this, 60000 families belong to the jurisdiction of Irinjalakuda diocese would be entailed to avail insurance coverage. Delegates from insurance sector spoke on the occasion. On 25th March 2017, there held a gathering of 134 children (from 134 parish units) and their parents. Bishop inaugurated the function. There, financial support of Rs.5000/- each to those 134 children with educational background from M.Tech – B.Tech.-Degree-Diploma – Higher Secondary were awarded.
Social Action Forum Irinjalakuda (Reg. No 183/83) being a social welfare organ of Irinjalakuda Diocese, remained as a facilitator for the rehabilitation of persons with disabilities by initiating all possible steps to identify persons with disabilities residing in its jurisdictional area of 1118 Square Kilometers for their integral development. Over the years SAFI supported over 800 CWDs below the age group of 25 years irrespective of caste or creed with assistance provided by our Strategic Partner Organization (SPO) “The Catholic Health Association of India, Secunderabad”.

SAFI cater the needs of CWDs through the programs of Community Based Rehabilitation (CBR) program for their integral development by facilitating inclusive and special educations, vocational training, professional education, job oriented courses, different types of therapeutics, surgeries, and artificial limbs, hearing aids, livelihood courses etc. and SAFI supported a total of 235 differently abled children with financial assistance worth Rs 6,42,924/-. During the last financial year SAFI conducted 3 Enabling Environment programs for parents of CWDs/PWDs at three different Block Panchayaths - Vellangallur & Mathilakam Gramapanchayaths and Kodungallur & Irinjalakuda Municipalities. During the current financial year, SAFI conducted two similar programs at prominent and accessible places to parents of CWDs & PWDs. The first program was conducted at Cyrene Special School Kodunga under Mattathur Grama-Panchayath of Kodakara Block Panchayath on 14-03-2017. 150 parents of CWDs/PWDs participated in the program. The second program was conducted at Mother Theresa Grillo Special School at Poyya under Poyya Grama-Panchayath of Mala Block on 17-03-2017. 120 parents of CWDs/PWDs participated in the program. The ICDS officials and Anganawadi workers had extended their helpful hands for canvassing and communicating the beneficiaries residing at their respective areas. The printed notices by SAFI helped easy communication and to ensure maximum beneficiaries participate in the programs. A well experienced and qualified resource person was provided by Thrissur District Social Justice Office and he led classes on following subjects.

a) Protection of Child Rights
b) Rights of children with disabilities
c) Elimination of physical and attitudinal barriers of CWDs
d) Benefits and different welfare schemes being provided to CWDs /PWDs by State and Central Governments

During the 5 E E programs conducted by SAFI, it has confirmed that

1) All the participants including parents of CWDs &PWDs are in possession of valid disability certificates issued by District Medical Boards.

2) 100% CWDs /PWDs are in receipt of Disability Pension as authorized by Kerala State Government from time to time.

3) It is confirmed that there exists disparity in paying Government Educational Scholarships to CWDs having same type and percentage of disability and attending schools from one Panchayath to other or one Municipality to other even though the Government orders remains same to all.

SAFI is making all efforts to educate parents of CWDs whose children are studying in special schools and normal schools and entitled to get Government authorized educational scholarships as admissible to children with different categories of disabilities through their respective Gramapanchayths / Municipalities without any disparity as prescribed in the Government Orders from time to time. We do appreciate the District Social Justice Officials of Thrissur District for helping SAFI in its developmental endeavours for CWDs.

Yet, there are persons with disabilities and their families continue to experience discrimination and societal barriers probably due to living conditions and circumstances prevailed. The Government has different programs for persons with disabilities (PWDs) like monthly disability pension, scholarships to CWDs attending schools, job opportunities, job oriented courses, different insurance schemes, projects on Cochlear Implantation, “Snehasparsam”, “Cancer security & “Thalolam” – a scheme for providing financial assistance to children below 18 years for diseases like Heart, Vin born autism and providing different aids needed by persons with disabilities. Yet these benefits don’t reach the hands of beneficiaries due to lack of information / communication or indifference from the part of parents. SAFI has taken initiative to bring such information to parents of CWDs/PWDs through leaflets, notices, communicating through Anganawadi net working under each Panchayaths under its jurisdiction besides conducting periodical meetings and seminars by SAFI.

Mr. M K Raju, Assistant Program Officer from CHAI-LF visited SAFI for the project evaluation on 10th & 11th February 2017 and expressed his appreciation. We extend our sincere thanks to CHAI-LF Team for the immense support and guidance by which we could provide a healing touch to many of the children with disabilities and their families under the CBR Program.

Unione Medico Missionaria Italiana – Fondo Infanzia Bisognosa (UMMI-Fib):

Unione Medico Missionaria Italiana – Fondo Infanzia Bisognosa (UMMI-Fib) is for the children under the age of 16 years with severe and curable diseases like Heart diseases, renal diseases or children who need organ transplantation etc. During the year a total of 6 economically poor children who had undergone severe and serious type of surgeries mainly for open heart surgeries were supported with an amount of Rs 1,40,000/- sponsored by UMMI-Fib.

2. Institution Based Rehabilitation (IBR)

SAFI is managing three institutions meant for children with mental disabilities as a part of Institution Based Rehabilitation (IBR) program of SAFI. While two of the institutions are located at Kottanellur Village i.e. Ashanilayam Special School and Kripabhavan Hostel, the Santhome Special School is located at Edamuku in Kodungallur Municipality. A total of 165 children with mental disabilities are being taken care through these institutions under the Institution Based Rehabilitation program of SAFI.

Co-ordinator – Mr. E. J. Jose
Abuse of alcohol and drugs has become a social status for the present hi-tech generation, who are prone to the pleasures of life. In 1952 WHO has proclaimed any substance abuse or addiction as mental illness, since it leads to more and more broken families, divorce, suicide, homicide, abortion, sexual harassment, and other criminal activities especially among youngsters.

This is due to the drainage of normal intellect, moral, spiritual, and social values of the persons who are addicted to alcohol and drugs.

Navachaithanya was started with a mission to save these unfortunate victims of addiction and their families from this great trauma. Since its inception in March 1991 to March 2017, we have conducted 318 De-addiction camps, in which 15260 addicts had so far attended with their families.

In the last financial year we have conducted:

1) De-addiction Camps (1 week residential)-12 nos.(651 addicts)
2) Counseling Sessions:
   a) Individual Counseling - 748
   b) Family counseling - 356
   c) Group counseling - 85
3) Follow-up Programmes - 12
4) Awareness programmes - 38
5) House visits of Ex-campers - 586
6) Al-Anon programmes (for wives) - 6
7) Al-Ateen programme (children) - 3
8) New A.A. Groups - 3
In spite of this, we are in constant contact with our clients through telephone calls, letters, house visits and various follow-up programmes. Those who are relapsed or tend to relapse are again helped to regain their sober stage by these follow-up counseling sessions, seminars and group sessions. Usually in every De-addiction camp, more than 15 ex-patients come with their families to celebrate their anniversary of sobriety period (rebirth) by sharing their achievements, acceptance they got in the family and society during this sobriety period. Then they also distribute sweets for the present campers and their families. It generates encouragement and hope for the new campers. Also we celebrate Onam, X’mas, Annual Day of Navachaitanya every year with our ex-patients, who do the decorations and serving food to all who come as our well wishers & guests then. Most of them come here with their families for these celebrations as a family get together.

From 2001 onwards, we have been focusing on awareness programmes and counseling sessions for the students of schools and colleges in and around Thrissur district. In this year, we have also started 3 more new A.A. groups: at Wayanadu, Kuruvilangad and Valingamury for our clients who are keeping sober in those areas.
Addiction to Psychoactive substances is the most dreadful epidemic of the 21st century affecting mostly the younger generation who are craving for the pleasure of life. This is not only destroys our rich cultural heritage, but also the sanctity and stability of our family relations, since this addiction affect the normal thinking and behavior pattern of an individual. To fight against this social epidemic, Navachaithanya has started its first counseling cum awareness centre at Aloor in March 1991. For being in this field for a few years, we understood that the treatment and the rehabilitation are the two inevitable stages of De-addiction. Thus we have started a De-addiction cum rehabilitation centre of 15 bedded hospital at Anandapuram in September 1994.

During the last 22 years of its service, 8268 addicts and their families were given treatment and counseling services. Most of the patients are motivated to this centre by our Ex-addicts and also from the Navachaithanya De-addiction Camps conducted every month by our Drug Awareness Counseling Centre at Aloor. Thus we demand for treatment and counseling services for alcoholics and drug addicts are increasing day by day. Due to lack of facilities we are forced to convert our 15 bedded hospitals to 30 bedded hospitals from September 2000 onwards by taking an adjacent building for rent and also by appointing more staff.

A statistics on the activities from April 2016 March 2017

<table>
<thead>
<tr>
<th>Month</th>
<th>Number Of patients</th>
<th>Number Of Counselling</th>
<th>Sobriety</th>
<th>A.AMeeting</th>
<th>Al. Anon Meeting</th>
<th>Camp Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>15</td>
<td>180</td>
<td>12</td>
<td>62</td>
<td>23</td>
<td>0</td>
</tr>
<tr>
<td>May</td>
<td>15</td>
<td>180</td>
<td>11</td>
<td>64</td>
<td>32</td>
<td>0</td>
</tr>
<tr>
<td>June</td>
<td>15</td>
<td>180</td>
<td>13</td>
<td>68</td>
<td>38</td>
<td>1</td>
</tr>
<tr>
<td>July</td>
<td>15</td>
<td>180</td>
<td>12</td>
<td>69</td>
<td>36</td>
<td>0</td>
</tr>
<tr>
<td>August</td>
<td>16</td>
<td>190</td>
<td>12</td>
<td>74</td>
<td>35</td>
<td>0</td>
</tr>
<tr>
<td>September</td>
<td>16</td>
<td>192</td>
<td>13</td>
<td>126</td>
<td>80</td>
<td>3</td>
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<tr>
<td>October</td>
<td>14</td>
<td>168</td>
<td>10</td>
<td>65</td>
<td>28</td>
<td>0</td>
</tr>
<tr>
<td>November</td>
<td>15</td>
<td>180</td>
<td>11</td>
<td>70</td>
<td>35</td>
<td>0</td>
</tr>
<tr>
<td>December</td>
<td>17</td>
<td>200</td>
<td>14</td>
<td>111</td>
<td>47</td>
<td>0</td>
</tr>
<tr>
<td>January</td>
<td>15</td>
<td>180</td>
<td>13</td>
<td>52</td>
<td>31</td>
<td>1</td>
</tr>
<tr>
<td>February</td>
<td>13</td>
<td>156</td>
<td>13</td>
<td>69</td>
<td>36</td>
<td>0</td>
</tr>
<tr>
<td>March</td>
<td>18</td>
<td>216</td>
<td>18</td>
<td>69</td>
<td>49</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>184</td>
<td>2202</td>
<td>152</td>
<td>899</td>
<td>470</td>
<td>5</td>
</tr>
</tbody>
</table>
Treatment Procedures:

De-addiction Treatment: Treatment Schedule mainly consist of Medicines, Counselling, Awareness classes & activities, Therapies and Follow Up.

Medicines: For the betterment of patients we provide the physician, Psychiatrist, Psychologist, Gynecologist and Ayurvedic Doctor. We give 90 days medicines which consist mainly of Ayurvedic packages ie, Nasyam, Thalam, Pichu and Daras. Ayurvedic treatment includes Flare Capsule, Oil Bath, Amalakadi Kashayam for Kidney and Liver Purification, and Eladi candy for minimizing the smoking tendency. In order to get a better impact for the Ayurvedic treatment only vegetarian food is served.

Counselling: This centre provides lifelong counselling Services. It includes individual counselling, spiritual counselling, Marital Counselling and Family Counselling to the clients Parents, Family members and their spouses.

Awareness Programme and Therapies: These sessions were given to Patients who have to stay at this centre from 31 days depending on their recovery period. It includes classes, Group interactions, prayer therapy, Music therapy, group therapy, dairy writing and evaluation. Besides these physical and intellectual programmes we do have Yoga, Meditation, exercises, Reading, indoor and Outdoor games.

Follow Up: Discharged patient are given lifelong follow up according to each ones requirement. This centre also maintains constant contact with the Ex patients through letters, phone-calls, Home visits and also through Navachaithanya Publications. Occasionally we organize follow up gatherings besides classes and seminars for their spouses and children.

Referral Camps: Most of the Ex patients are referred to one – week De-addiction camps at Navachaithanya counselling centre, Aloor. Where they are given rigorous training on almost all aspects of life in order to replant them to the normal stream of life. So far more than 3293 patients were referred to De Addiction camp. Acquite Psychiatric cases are referred to Sacred Heart Hospital Pullur.

A.A Groups: The De addicted persons are maid members of their local A.A. Groups. They meet together once in a week to share their experiences, achievements and also the problems they are facing daily. Navachaithanya has already formed about 38 A.A Groups in between Kozhikode and Ernakulam District for the Ex patients.

Rehabilitation: Even after the treatment the patients who are neither accepted by their families nor how the courage to face their previous surroundings are allowed to stay for a while at the centre until they get the confidence to stand on their feet. They are also helped to get a new job. We have so far rehabilitated 720 Ex addicts.

Awareness Programme: Since prevention is better than cure, we also conduct many out reach programmes in and around Thrissur District for students Youths, Couples, Employees, Parents, Teachers and family Units as well as for the Public occasionally. Usually Seminars, Audiovisual aided classes, Skit plays, Group discussions, Competitions, are organized according to their aptitude and age.

Every year we conducted classes in Schools, Colleges, and other groups on May 31st Non Tobacco Day and June 2nd the, International Day against Drug Abuse and illicit trafficking. Through these Classes our intension is to give awareness about these and its de merits.

Through the monthly publications ‘Navachaithanya Bulletin’ the day to day programmes and activities of Sanjo sadan are made known to its A.A Group members and well wishers. The Bulletin also carries articles on Alcoholism, Drug abuse & Addiction, prevention and treatment of addictions, and other topics. It is the grace of God that we were able to carry out the works undertaken also we greatfully acknowledge the United and Dedicated teamwork of our staff, resource persons and A.A Groups and the financial support from the “Ministry Of Social Justice And Empowerment”, the Irinjalakuda Diocese and other well wishers rendering these services to people affected by addiction.
Sanjo Industrial Training & Production Centre Ashtamichira

We are very happy to present the Annual working Report of Sanjo Industrial Training and Production centre Ashtamichira for the year 2016-17. We are manufacturing wooden building materials and furniture of top quality and our unit is considered as the most trust worthy and model unit of the area. 20 dedicated workers supervised by 3 staff members guided by Fr. Shaju Peter Kachappilly are working hard for the growth of the unit. The major portion of the profit of the unit is spent for charitable purposes through Social Action Forum Irinjalakuda.

Community Polytechnic – Skill Development Program for Women Empowerment

Social Action Forum, in collaboration with Koratty Government Polytechnic under the scheme of community development though Polytechnic, have conducted two batches of job oriented training to women in entrepreneurship as a support to start micro enterprises, supported by Ministry of Human Resource Development, Govt of India (CDTP) at the campus of Sanjo Industrial Training & Production centre Astamichira under the guidance of Fr. John Paul Iyyanam (Associate Director of SAFI). Classes of the first batch started on 04-05-2016.

Mar Pauly Kannokadan, Chairman of Social Action Forum inaugurated the first Batch of three month course. Fr. Jose Manjaly (Executive Director) presided over the meeting. Introductory talk was done by Mr.Annopkumar (CDTP Co-ordinator). Ward Member Smt. Gauri Teacher, Mr. Mohanan (CDTP consultant), Mr. George Nellissery (Ward Member, Mala GP) felicitated. After the inauguration, the exhibition of the handicraft items created by the students was attractive.

During the reporting year, two batches were successfully completed with 34 and 36 students respectively. The selected subject of the first batch was Art and Craft and that of second batch Beautician.
SAFI believes that no intervention can take place without proper documentation. A full pledged Research & Documentation Department is functioning at Social Action Forum Irinjalakuda (SAFI) which documents & disseminates the findings, challenges and the concerns of the society and records & preserve all developmental interventions of this developmental organization for the generations to come.

Activities in brief:

- Data, based on facts, information and learning from various projects are documented and it functions as a data bank and resource centre. We adopt Text Report Documentation in Hard and Soft Copies, Photo Documentation in albums, Computer Hard Disk, Video and Audio Documentation in Computer CDs, DVDs in Chronological/year wise and Department/project/program wise.
- It functions as a safe custodian of all valuable documents of SAFI such as title deeds, Registration Certificates, Reports of day to day activities and minutes and decisions of General Body and Executive meetings, Agreements, Memorandum of Association, Annual Activity Reports, Minute Books of General Body and Executive Committee Meetings etc.
- See that the General Body and Executive committee meetings and other official meetings are conducted in time as per the requirement and of Memorandum of Association.
- Submission of Annual Reports, Audited Statements of Accounts and List of Governing Body members of the reporting year for the renewal proceedings of the society at the Office of Registrar of Societies Thrissur.
- It also takes a leading role to conduct Monthly staff meeting (First Friday at 3.30 p.m) where each and every activities and planning of SAFI, project/Department wise are presented by the project/Department heads with the help of LCD. In the said meetings, the planning and the actual activities are compared and the variations if any are located for future corrections.
- Monthly activities and planning of next quarter of SAFI are regularly published in the Monthly Diocesan Bulletin.
- At the end of every financial year the Annual Activity Report is published which reflects the programs and activities implemented along with the audited statements of accounts of that year.
- To keep in touch with the media and keep the media informed important activities of the agency.
- The SAFI's Website www.safijk.org is an opening and access to the universe through which daily activities, views, objectives and mission of SAFI are depicted.
- We print and distribute yearly date calendar and necessary brochures, notices and booklets for the various projects.
- In the current year two General Body meetings and two Executive Committee meetings were conducted on 25-05-2016 and 14-12-16.

Mrs. Lincy Peter Pazhayattil, from Puthenchira East Parish, the National Florence Nightingale Nurses Award 2016 and Kerala State Best Nurses Award 2016 winner, now working as Staff Nurse Grade I, at Thaluk Head Quarters Hospital Kodungalloor, was honored at the General Body Meeting dt 25-05-2016 by the Chairman Mar Pauly Kannookadan. Quality of Documentation of Activities Award 2014-15 for Best Annual Report was given to SAFI by KCBC – Justice Peace & Development Commission & Kerala Social Service Forum (KSSF) in a Special Meeting at AMOS Centre Hall Kottayam on 4-06-2016 by Rt.Rev. Dr.Selvister Ponnumuthan (Vice – Chairman, Kerala Social Service Forum) in the presence of Rt. Rev. Dr. Thomas Mar Kuriios (Arch Bishop of Thiruvalla Diocese and Chairman Kerala Social Service Forum). SAFI had also been honored with the Quality of Documentation of Activities Award 2010-11 and 2011-12 for the third & Second Best Annual Report & Transparency in Financial Report. May I take this opportunity to thank all the Media and channels for being with us and for giving sufficient coverage on the multifarious activities of SAFI and all the Print and electronic media for their earnest co-operation.

Research & Documentation Officer - P.P. Peter
DEPARTMENT OF FINANCIAL ADMINISTRATION

Accounts department is the focal point of attention in any Organization. An NGO is primarily evaluated based on mandate requirements of proper maintaining of records on utilization of funds and timely reporting. How efficient a NGO may be, the goodwill will be tarnished if it has no proper accountability in the field of Finance Administration. Therefore SAFI takes utmost care in documenting all accounts. We conduct the financial transactions with maximum care, transparency and consistent with prevalent standards. Systematic keeping of books of accounts helps the Agency for its efficient functioning.

From 2002 onwards, SAFI developed its own software for the accounts department. So the accounting became easier and more accurate. Proper financial planning, timely flow of funds, its utilization and reporting are the main parts of financial administration of an Organization. This department makes sure that the timely flow of funds ensures proper utilization and keeps proper books of accounts. Accounts department makes arrangements for the presentation of accounts statement in SAFI’s monthly evaluation meeting and diocesan level tri-monthly meetings presided by the Bishop. Regular statutory annual auditing is conducted by M/s C.M.Joseph & Associates, Ernakulam and the internal auditing is regularly being carried out by an Audit team appointed by the Bishop of Irinjalakuda Diocese. On completion of the auditing, the accounts department prepares and presents its annual accounts before the Annual Governing Body and General Body meetings. Subsequently the consolidated accounts are submitted to the department of Income Tax, Home Ministry and Registrar of Societies.

FCRA Quarterly Statements and consolidated Annual Accounts are being published in SAFI’s website regularly. We are glad to convey our sincere thanks to all our funding partners, auditors and all other well wishers who support us in all our endeavors.

Finance Officer: V.V. Paulson
<table>
<thead>
<tr>
<th>Group No.</th>
<th>Previous Year</th>
<th>Current Year</th>
<th>Income Account</th>
<th>Expenditure Account</th>
<th>Notes on Accounts - Schedule 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>89,54,010.50</td>
<td>1,33,31,686.50</td>
<td>43,40,797.00</td>
<td>1,86,00,00.00</td>
<td>Total 21,51,84,74,96</td>
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<tr>
<td>2</td>
<td>69,28,766.00</td>
<td>1,43,50,00.00</td>
<td>9,91,249.00</td>
<td>1,44,37,06.00</td>
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<td>3</td>
<td>3,51,60,594</td>
<td>1,44,37,06</td>
<td>9,91,249.00</td>
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<td>4</td>
<td>23,33,55.04</td>
<td>9,91,249.00</td>
<td>1,54,53,53.00</td>
<td>14,49,924.46</td>
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</tr>
<tr>
<td>5</td>
<td>54,92,680.00</td>
<td>1,54,53,53.00</td>
<td>14,49,924.46</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**AUDITORS REPORT**

As per our separate report of even date attached

Emrickam
19.05.2017
**M/s SOCIAL ACTION FORUM, DIOCESE OF IRINJALAKUDA**

**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH, 2017**

<table>
<thead>
<tr>
<th>Previous year</th>
<th>LIABILITIES</th>
<th>Current year</th>
<th>Previous year</th>
<th>ASSETS</th>
<th>Current year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CAPITAL FUND (As per Schedule-I)</td>
<td>39,12,866.17</td>
<td>1,95,61,486.20</td>
<td>FIXED ASSETS</td>
<td>2,92,70,250.64</td>
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<tr>
<td></td>
<td>GENERAL FUND (As per Schedule H)</td>
<td>3,00,67,796.58</td>
<td>4,20,53,442.85</td>
<td>CURRENT ASSETS</td>
<td>63,09,075.00</td>
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<tr>
<td></td>
<td>S.A.F.I. FOREIGN CONTRIBUTION A/C (As per Schedule G)</td>
<td>88,05,345.76</td>
<td>36,33,461.00</td>
<td>Closing Stock (As valued and certified by the Director) As per Schedule -C</td>
<td>63,09,075.00</td>
</tr>
<tr>
<td></td>
<td>EDUCATION FUND Fr. Vazhapilly Memorial</td>
<td>3,02,000.00</td>
<td>28,59,972.00</td>
<td>DEPOSITS AND ADVANCES</td>
<td>23,59,943.00</td>
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<td>LOANS AND ADVANCES (As per Schedule F)</td>
<td>48,87,889.00</td>
<td>9,42,840.00</td>
<td>Grant receivable</td>
<td>18,99,180.00</td>
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<td>CURRENT LIABILITIES (As per Schedule E)</td>
<td>28,14,779.00</td>
<td>26,73,785.00</td>
<td>CASH AND BANK BALANCES</td>
<td>2,29,19,144.97</td>
</tr>
</tbody>
</table>

**Total** | 5,07,90,676.51 | 6,27,67,593.61 | 5,07,90,676.51 | **Total** | 6,27,67,593.61 |

Notes on Accounts- Schedule J

AUDITORS REPORT

As per our separate report of even date attached.

Ernakulam
19.05.2017

For Social Action Forum

[Signature]

Director
AUDITOR’S REPORT

Ref: ................................. Date: ................................

We have examined the statements of accounts in respect of various projects and schemes of SOCIAL ACTION FORUM IRINJALAKUDA (SAFI), Cathedral Junction – West, Irinjalakuda. P.O. - 680 121, for the year ended 31.03.2017 including the consolidated statements of accounts and the reports are here under:

1. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

2. From the verification of the books, records, supporting bills and vouchers produced before us, it is found that SOCIAL ACTION FORUM IRINJALAKUDA, is utilizing its income, grants or funds received from various Agencies or Sponsors, towards implementing the respective Projects and Schemes, and the balance amount is retained in the respective bank accounts of the schemes or deposited as approved.

3. Since the FCRA rule insists only one bank account for all the foreign contribution Projects of an Organization, SAFI operating the S.B. Account (FC) in Federal bank (SB A/c No.12730100024019) and separate books of accounts and cheque books are maintained for each Projects. in order to have easy identification, the bank entries of each Project have been marked by separate indications.

4. The preparation of the financial statements is the responsibility of the management of SAFI. Our responsibility is to express our opinion on these financial statements based on our audit. We conducted our audit in accordance with the auditing standards generally accepted in India. We pay special attention towards omissions, deletions, corroboration, misleading or affecting transparency in auditing. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. We believe that our audit provides a reasonable and logical basis of our opinion.

5. In our opinion and to the best of our information and according to the explanations produced before us and shown by the books of accounts and records, the above said statements of accounts are correct and exhibited a true and fair view in the case of statement of accounts of the projects for the year ended 31.03.2017.

6. We appreciate the good practices adopted in SAFI for the daily updating of the accounts, weekly reconciliation of the bank accounts and presentation of accounts statement in SAFI’s monthly evaluation meeting and diocesan level internal auditing and tri-monthly meetings presided by the Bishop. Also it is nice to see that the planning and preparation of accounts for annual auditing in every year by middle of May indicates a sign of perfection in NGO’s accounting system.

Ernakulam
09.05.2017

For C.M. Joseph & Associates,
Chartered Accountants

C.M. Joseph, FCA, DMS (ICA),
Partner, Membership No.202800, FRN: 006408S
SAFI Acknowledges partnership with...

- Kerala Social Service Forum
- KSBCDC
- Department of Foreign Affairs, Trade and Development Canada
- Caritas India
- NABARD
- Bank of India
- KRWSA - Jalanidhi
- CHAI - LF
- Federal Ashwas - Financial Literacy Centre
- Italian Bishops’ Conference
- Ministry of Social Justice and Empowerment
- Save A Family Plan (India)
- Social Forum Irinjalakuda
- Department of Education, Govt. of Kerala
- Unione Medico Missionaria Italiana
- Life Insurance Corporation of India
- United India Insurance Company Ltd.
- Regional Cancer Centre, Thiruvananthapuram
- Missionary Sisters of St. Peter Claver
- Department of Animal Husbandry, Govt. Kerala
- Krishi Vijnana Kendram (KVK) Mannuthy, Thrissur
- Kerala Agriculture University, Mannuthy
- CSR - South Indian Bank Limited, Thrissur
- SMCA Kuwait
- Local Individual Benefactors
- National Trust of India